

**Keeping Children Safe in Education: Childcare Disqualification
Requirements
Employee/Worker/Volunteer Declaration**

School/Setting Name		
Please refer to the accompanying letter for detailed information about the requirement for you to make this declaration.		
<u>In accordance with the legislation you are required to sign the declaration below confirming that you are not disqualified from working in, or being concerned in the management of, the above settings.</u>		
If you fail to complete and return the form, this will mean that your application cannot be progressed further and, in the case of existing staff or volunteers, will mean that you can no longer work at this establishment.		
A disqualified person is not permitted to continue to work in the above settings unless they apply for and are granted a waiver from OFSTED.		
Reference: http://www.ofsted.gov.uk/resources/applying-waive-disqualification-early-years-and-childcare-providers		
Name of Person signing the Declaration	Post Held	
Please circle one option for every question		
Section 1 – Orders or other restrictions		
Have any orders or other determinations related to childcare been made in respect of you ?	YES / NO	
Have any orders or other determinations related to childcare been made in respect of a child in your care?	YES / NO	
Have any orders or other determinations been made which prevents you from being registered in relation to child care, children’s homes or fostering?	YES / NO	
Are there any other relevant orders, restrictions or prohibitions in respect of you as set out in the Schedule 1 of the Regulations? Available at the link below: http://www.legislation.gov.uk/ukxi/2009/1547/schedule/1/made	YES / NO	
Are you barred from working with Children (Disclosure and Barring (DBS))?	YES / NO	
<u>Teachers only</u> - Are you prohibited from Teaching?	YES / NO	
Section 2 – Specified and Statutory Offences		
Have you ever been cautioned, reprimanded, given a warning for, or convicted of:		
• Any offence against or involving a child? (A child is a person under the age of 18)?	YES / NO	
• Any violent or sexual offence against an adult?	YES / NO	
• Any offence under the Sexual Offences Act?	YES / NO	
• Any other relevant offence?	YES / NO	
Available at the links below: http://www.legislation.gov.uk/ukxi/2009/1547/schedule/2/made http://www.legislation.gov.uk/ukxi/2009/1547/schedule/3/made		

Have you ever been cautioned, reprimanded, given a warning for or convicted of any similar offence in another country?	YES / NO
Section 3 – Provision of Information	
If you have answered YES to any of the questions above you should provide details below. You may supply this information separately if you so wish, but you must do so without delay.	
Details of the order, restriction, conviction, caution or other ground for disqualification under the Childcare (Disqualification) Regulations 2009 etc.	
The date(s) of these	
The relevant court(s) or body(ies) and the sentence (if any) imposed	
You should also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS Certificate may be provided.	
Section 4 - Declaration	
<p>In signing this form, I confirm that the information provided is true to the best of my knowledge and that:</p> <ul style="list-style-type: none"> • I understand my responsibilities to safeguard children. • I understand that I must notify my head teacher/manager immediately of anything that affects my suitability including any cautions, warnings, convictions, orders or other determinations made in respect of me that would render me disqualified from working with children 	
Signed	
Print Name	
Date	