



Be All That You Can Be

## Application for Work Experience or Voluntary Placement

### Personal Details

Surname \_\_\_\_\_ Title (eg Mr, Mrs, Miss, Ms): \_\_\_\_\_

First name/s: \_\_\_\_\_

Home Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Tel No: \_\_\_\_\_

Email Address: \_\_\_\_\_

School/College/University/Current Employer Name and Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Riverside School is committed to Equal Opportunities. If you consider that you have a disability relevant to your placement at Riverside School, please provide details of any assistance you may require whilst on site:**

Start date of placement requested: \_\_\_\_\_

End date of placement requested: \_\_\_\_\_

Day(s) per week requested (please tick): Mon  Tues  Weds  Thur  Fri

Site (please tick preference): St Paul's Cray  Beckenham  West Wickham  Phoenix

Phase preferred? Primary  Key Stage3  Key Stage 4/5

Please tick type of placement requested: Voluntary  Work Experience

Please note that we can only support volunteer placements for over 16s.

Please state below why you would like to do your placement at Riverside School:

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How did you hear about Riverside School?

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Riverside School is committed to protecting the privacy and security of your personal information. A copy of our privacy notice for volunteers can be found on our website www.riversideschool.org.uk

DBS Number (if held) ..... DBS Clearance Date: .....

Childcare Disqualification Requirements

The Department for Education has issued supplementary advice to its "Keeping Children Safe in Education statutory guidance and details a new requirement for childcare disqualification checks to be carried out on relevant staff working in schools and academies.

Please see attached letter and Keeping Children Safe in Education: Childcare Disqualification Requirements Employee/Worker/Volunteer Declaration. This declaration must be submitted with your application.

Please note that before a voluntary placement can be confirmed, we will to see your ID and seek references.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please complete fully and return a signed copy by email to recruitment@riverside.bromley.sch.uk or by post to:

Work Experience/Volunteer Placement Co-Ordinator
Riverside School,
Main Road,
St Paul's Cray,
Orpington
Kent BR5 3HS

Office Use Only

Ack date [ ] Approved Signature [ ] Date ..... Class Allocated [ ] S/S updated [ ]