



School Medical Information Form - PART A

Please complete this form, including section on consent. If there are any changes please let us know in writing otherwise this form will remain valid throughout your child's time at this school.

Pupil's Name:		DOB:	
		Weight:	
Parent Carer Names and contact details (phone and email please):			
Pupil's Address			
Social Worker Details:			
Pupil's Diagnosis:			
Pupil's Medical History: Please use a separate page if needed			



Pupil's Current Nursing Needs: Please use a separate page if needed

Pupil's G.P Details:

If pupil is to be admitted to specific hospital please give details:

Does your child have seizures? Yes/No (if yes, please see below)

Please provide details of Epilepsy Consultant and Clinical Nurse Specialist

Name:

Phone Number:

Email Address:

Please send a copy of the care plan to school from your epilepsy team.

Does your child have allergies? Yes/No (if yes, see below)

List allergies (including plasters):

Are any medications prescribed for this? Yes/No

Name of drug:

Dose:

When is this to be given:

Please provide details of Allergy Consultant and Clinical Nurse Specialist

Name:

Phone Number:

Email Address:

Please provide school with an Allergy care plan



Does your child have asthma? No/Yes (if yes, see below)	
Does he/she use an inhaler? No/Yes (if yes, see below)	
Name of drug:	
Dose:	
Frequency:	
Please provide details of Consultant and Asthma Clinical Nurse Specialist (if under a specialist)	
Name:	
Phone Number:	
Email Address:	
Please provide school with an Asthma action plan.	

Medication:			
Details of medication taken at home:			
Emergency Medication:	Dose:	Details of other medication taken at school:	Dose:

Name of consultant/hospital pupil is under:	
Any other information:	



School Medical Information Form - PART B (Parent/Carer)

I give my consent for:	Yes	No
My child's prescribed medication to be administered by the nursing team or any member of the school staff who has received appropriate training		
Plasters to be applied to my child if necessary		
School and School nurses to contact any of the professionals involved in my child's care		
Paracetamol to be administered to my child by school staff		

- To ensure we keep your child safe, basic First Aid may be given to your child by a trained Staff First Aider, if required
- I have read the accompanying information regarding the Administration of Medication for Children in Special Schools
- I will ensure that any required medications are provided for use in school and on a school visit, they are in date and labelled by pharmacy with child's name, dose, etc.

Print name of parent/guardian:

Signed: _____ Date: _____



School Medical Information Form - PART C (Parent/Carer)

Nursing Team	Schools (Marjorie McClure and Riverside)	Parents/Carers
<p>The nursing team will be responsible for:</p> <ul style="list-style-type: none"> • Nursing team to facilitate training to school staff so they are able to carry out care to meet the identified additional health care need. Where appropriate, nurses will ask Clinical nurse specialists to provide training • Write nursing care plans and provide copies to the senior leadership team • Care plans to be updated yearly or if there are any changes in medical needs. Nursing team to provide school with Dietician plans when updated. • Nursing team to complete medication rounds. Medications to be checked and drawn up with school staff present. Nursing team to ensure that all medications are administered to the correct child before signing MAR chart. • Complete Medication Administration Record Charts to enable the safe administration of medication and feeds. • Undertake nursing observations where requested by other health care professionals and before school medical appointments e.g. Heights, weights and Blood pressure. • Participate during multidisciplinary meetings where appropriate. • Nursing information consent forms to be sent out to yearly to patients with a daily nursing intervention 	<p>The school will be responsible for:</p> <ul style="list-style-type: none"> • School to inform Nursing Team of new starters and leavers. • Medical information/consent forms for all pupils to be sent out by school staff and retained by leadership team. • MASH referrals/ Safeguarding concerns to be communicated with Nursing Team • Leadership team to undertake temperatures where needed. • Provide transport team with relevant training and the attached transport plan where required. • Administer enteral feeds and blended diet to any child that requires it. • Administer medications as prescribed under supervision of the nursing team. • Paracetamol to be provided by school and administered by school staff • Administer emergency medications such as midazolam, paraldehyde, epipen and inhalers in line with the child's care plan. • Documentation to be completed by staff when paracetamol and emergency medication administered. • Follow health care plans where appropriate. • First Aid to be provided by school. Ensure there are an adequate number of first aiders. 	<p>The parents/carers will be responsible for:</p> <p>Day to Day & Emergency Medication:</p> <ul style="list-style-type: none"> • Ensuring adequate supplies of in date medication are provided for your child in school <p><i>Check expiry dates & make a note so that you can request repeat prescriptions 2 weeks before medication is due to expire.</i></p> <p>Enteral Feeds:</p> <ul style="list-style-type: none"> • Ensuring adequate supplies of milk feeds & enteral connectors are sent to school with your child. <p>Medical Supplies:</p> <ul style="list-style-type: none"> • Ensuring adequate supplies for your child's day to day medical care i.e. catheters, needles, glucometer & test strips. <p>Changes in Care:</p> <ul style="list-style-type: none"> • Informing SSNT and School of any changes to your child's treatment plan i.e. medication changes along with confirming advice from prescriber.



<ul style="list-style-type: none"> • The nurses will participate in annual reviews for educational health and care plans (EHCPs) where the nursing contribution is pertinent. Attendance will be prioritised in relation to individual need. When there are changes to a child's needs and provision, nurses will write an updated report • The nursing team will provide advice and support in relation to child risk assessments where needed. 	<ul style="list-style-type: none"> • Maintain a record of staff training and ensure staff skills and competencies are kept up to date. • Staff to contact parent/carer if a child is unwell. • Ensure that education staff have time to meet with nursing team to discuss health care plans/EHCPs/risk assessments/medical concerns. • Support staff in relation to student medicals- If school have a concern and want someone seen, they can contact the administration team with the concern. • Staff will inform nursing team of annual reviews of all students with a minimum of 6 weeks' notice. • Notify the nursing team in the event of school closures or necessary absence. 	
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Children's Community Nursing Team Partnership Agreement for Service to Special Schools

