



## **Riverside School**

### **Provider Access Policy**

#### **Purpose and background**

This policy statement sets out Riverside School's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

#### **Practice and procedure**

At Riverside School we recognise the importance of supporting our pupils in the next part of their journey into further education, volunteering, and / or employment, providing them with rich and meaningful experiences. In order to do this we identify the importance of having in place a robust careers education programme for all secondary pupils which centres upon our young people's individual interests and strengths in relation to their future, work and further education in order to gain positive careers outcomes. Through our careers programme we aim to improve the possibility and probability of paid work, raise the level of work related skills to improve independence and enrich life experiences.

#### **Meaningful Provider Encounters**

At Riverside School we invite providers to welcome pupils into their workplace for short visits accompanied by school staff, for longer periods or weekly arrangements for example. We also welcome providers to come into school to lead workshops and have discussions with pupils. We are led by pupils' interests and link providers to pupils who have an interest within the work the provider is involved in.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

#### **Previous Providers**

We welcome a range of employers to work with us. Previously we have worked with Costa, Marks and Spencer's, Metro bank, local shops and supermarkets, hairdressers and beauty

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therapist to name just a few examples. Here are a few pictures from our 2022 community experience. <https://www.riversideschool.org.uk/news/?pid=3&nid=1&storyid=577>

### **Management of provider access requests**

A provider wishing to request access should contact Clare Collett (Assistant Headteacher) [clare.collett@riverside.bromley.sch.uk](mailto:clare.collett@riverside.bromley.sch.uk)

Every year in preparation for community experience fortnight in the summer term, a flyer is sent to a range of providers and available on our website. Providers are invited to work with us all year round in addition to our community experience fortnight.

Initial contact will be a discussion with Riverside careers leader. This will include a discussion about the cohort of pupils the provider could be working with.

Riverside School is a school for pupils with complex needs. As such providers can be reassured that all supports will be in place for pupils and pupils will be accompanied by staff who know the pupils well. Providers will be supported to gain knowledge of how to liaise with the group of pupils they will be working with.

### **Opportunities for access**

The school offers the **six provider encounters required by law** and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to our Careers Leader to identify the most suitable opportunity for you.

A number of events, integrated into the school community and careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their family. Below details our community and careers overview and we would welcome providers into school to support with any aspect of our programme.

**Overview of community and careers education**

	<b>Community and Careers Education</b> Below takes place throughout the academic year. Community Experience fortnight – Summer term
<b>Blue A Pathway</b>  Planning group 6  R1-R3 Approx.	Years 7 – 14 <ul style="list-style-type: none"> <li>• Sensory experiences of job roles and community activities</li> <li>• Immerse experiences related to the world in which they live</li> <li>• Meaningful community experience visits and encounters</li> <li>• Contributing meaningfully to enterprise projects</li> </ul>
<b>Blue B Pathway</b>  R3 – R4 Approx.	Years 7 – 14 <ul style="list-style-type: none"> <li>• Focus on work related independent skills (Wall planner)</li> <li>• Sensory experiences of job roles and community activities</li> <li>• Immerse experiences related to the world in which they live</li> <li>• Meaningful community experience visits and encounters</li> <li>• Contributing meaningfully to enterprise projects</li> </ul> Years 10 – 14 <ul style="list-style-type: none"> <li>• Independent based roles within Riverside Lounge</li> </ul>
<b>Orange Pathway</b>  R4 – R8 Approx.	Years 7 – 14 <ul style="list-style-type: none"> <li>• Focus on work related independent skills (Wall planner)</li> <li>• Experiences related to the world in which they live</li> <li>• Dreams and aspirations portfolio</li> <li>• Meaningful in house and external community experiences</li> </ul> Year 10 – 14 <ul style="list-style-type: none"> <li>• Working in Riverside Lounge</li> </ul> Years 12 – 14 <ul style="list-style-type: none"> <li>• College transition planning</li> </ul>
<b>Yellow pathway</b>  R9+ Approx.	Years 7 – 14 <ul style="list-style-type: none"> <li>• Focus on work related independent skills</li> <li>• Experiences related to the world in which they live</li> <li>• Dreams and aspirations portfolio</li> <li>• Meaningful in house and external community experiences</li> </ul> Years 10 – 14 <ul style="list-style-type: none"> <li>• Working in Riverside Lounge</li> <li>• Specific careers coaching session</li> <li>• Interview with careers lead*</li> </ul> Years 12 –14 <ul style="list-style-type: none"> <li>• College transition planning</li> <li>• Vocational profile</li> </ul>

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Riverside School will make the Main Hall, Performing Arts Hall, classrooms or appropriate outdoor space available for provider and pupils, as appropriate to the activity. Riverside will ensure appropriate equipment and access is available upon request. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant literature at the school. The Careers Leader will ensure that pupils have access to these materials at suitable times and upon request.

**Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)