

10th May 2019

Dear Parents and Carers,

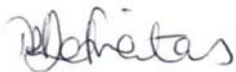
SIMS PAY (FORMERLY SIMS AGORA)

We are contacting you to let you know that, as of 1st May 2019, there has been a change to how debit and credit card payments you make to us will appear on our payment pages and on your bank statements:

- You will see Pay360 branding and company details on our payment pages;
- The billing descriptor on your bank statement will change from "CAPITA Riverside" to "Pay360 Riverside".

If you have not yet registered for SIMS Pay we would encourage you to sign up to pay for school meals or trips via our easy to use, secure online payments system. Please contact the school office or email admin@riverside.bromley.sch.uk for registration details.

Yours sincerely,



Tracy De Freitas
Assistant School Business Manager