



[www.riversideschool.org.uk](http://www.riversideschool.org.uk)

"Where there's a will,  
together we will find a way."

Main Road, St. Pauls Cray, Orpington, Kent BR5 3HS  
Tel 01689 870519 Fax 01689 898818  
Email: [admin@riverside.bromley.sch.uk](mailto:admin@riverside.bromley.sch.uk)  
Head Teacher Dr V.I. Hinchcliffe, Bed PhD CPsychol  
Email: [viv.hinchcliffe@riverside.bromley.sch.uk](mailto:viv.hinchcliffe@riverside.bromley.sch.uk)

11<sup>th</sup> May 2010

Dear Parent/Carer

I am pleased to inform you that Riverside school has been successful in the bid to run Saturday and holiday play schemes at both school sites for the coming year. A small scheme will be run during the next half term holiday and limited spaces will be available on Saturdays from 12<sup>th</sup> June – 10<sup>th</sup> July. The full scheme will operate in the Summer holiday and on Saturdays from the Autumn Term. Play schemes will run from 10 am to 4pm.

For the schemes to run successfully it is imperative that we can assess demand. We therefore need you to let us know if your son /daughter would like to attend. We will send a separate letter out before each scheme confirming places and availability. If you are requesting a place we will ask you to fill out an application form only once which we will keep for all the schemes. This will be kept separately from pupil files and as not all the staff are familiar with your child we need as much information as possible to ensure he/she is allocated the right staff and the best possible care.

The schemes will be:

Learning Disabilities:	4-11 yrs*
	11 -19 yrs
Autistic Spectrum:	4 – 11 yrs*
	11 - 19 yrs
Complex Needs:	4½ - 8 yrs
	9-12 yrs
	13-19 yrs

\*Most schemes will be run at the St Pauls Cray site but if your child is between the ages of 4 – 11, has learning disabilities or is on the autistic spectrum and you live in Beckenham/Penge, they can attend the schemes at the Beckenham site.

The cost of the scheme is £10 a day or £5 concessionary on proof of receiving benefits. Do not send any money until your child has been allocated dates. We are unlikely to be able to allocate all days requested but please indicate which days your child is able to attend and how many days you would like if possible. You will need to send in a packed lunch and any medications prescribed with a medication consent form. All forms must be returned.

Allocation of places will be subject to demand as only a certain number of places will be available each session.

Deputy Head: Mr Steve Solomons, BA (Hons )PGCE Med  
Assistant Head: Mr Carl Edwards, Bed Dip RSA MA (Ed)  
Business Manager: Mrs Sue Crane, ACIS DSBM

[steve.solomons@riverside.bromley.sch.uk](mailto:steve.solomons@riverside.bromley.sch.uk)  
[carl.edwards@riverside.bromley.sch.uk](mailto:carl.edwards@riverside.bromley.sch.uk)  
[sue.crane@riverside.bromley.sch.uk](mailto:sue.crane@riverside.bromley.sch.uk)



Arrangements for transport are currently unclear but if lack of transport will prevent your child from accessing the schemes then please indicate on the reply form.

Please complete the tear off form below and return it on or before Friday 15<sup>th</sup> May (if you are interested in the half term scheme). All returns to Agnes Flynn at the above address.

Yours sincerely,

Agnes Flynn

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### RIVERSIDE SCHOOL PLAY SCHEME 2010

Childs name..... Class .....

I do not want a place at the play scheme

I would like my child/young person to attend and understand places will be allocated subject to availability (please tick possible dates and number of sessions. For example J may be able to attend on all 4 days but you may only want 2 sessions out of the 4. This will enable us to allocate places more fairly.)

Half term 1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>  June. I would like \_\_ days if possible.

Saturday 12<sup>th</sup>  19<sup>th</sup>  26<sup>th</sup>  June. 3<sup>rd</sup>  10<sup>th</sup>  July. I would like \_\_\_\_ days if possible.

I would like to be contacted about the Summer holiday scheme

I would like to be contacted about Saturday clubs for the Autumn Term

Preferred location (subject to criteria) Orpington  Beckenham

I am able to organise transport

I would like my child/young person to attend if transport can be organised

Signed .....parent/carer

Contact e-mail \_\_\_\_\_

Contact Telephone number \_\_\_\_\_

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[carl.edwards@riverside.bromley.sch.uk](mailto:carl.edwards@riverside.bromley.sch.uk)  
[sue.crane@riverside.bromley.sch.uk](mailto:sue.crane@riverside.bromley.sch.uk)

